

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, October 26, 2023, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown	Vice President	
Henry Munson	Secretary	
Tom Stansel	Vice-Chairman	
Brandon Dansby	Director	

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Mary Shine	Attorney
Matt Hanks	County Engineer
Keith Neshyba	HDR
Joniese Medine	Administrative Assistant
Jessica Romero	Auditor's Office

III. Approve Minutes

A. *Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on September 28, 2023. Motion approved with all voting aye.*

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Professional Service Agreement for Stantec Consulting Services, Inc. – Sims Bayou Construction Monitoring.

Motion by Director Stansel, Seconded by Director Brown, to approve the Professional Service Agreement with Stantec Consulting Services, Inc. for Sims Bayou Construction Monitoring, not to exceed \$10,000. Motion approved with all voting aye.

- B. Discussion and possible action regarding Payment of Bills.

Motion by Director Brown, Seconded by Director Stansel, to authorize the payment of the attached invoices. Motion approved with all voting aye.

- C. Discussion and possible action regarding BCTRA Standard Terms and Conditions.

Motion by Director Munson, Seconded by Director Stansel to adopt the BCTRA Standard Terms and Conditions. Motion approved with all voting aye.

- D. Discussion regarding Toll Rate and Toll Rate Setting Policy.

Discussion was had regarding BCTRA Toll Rates and Toll Rate Setting Policy.

- E. Discussion regarding Preliminary Design Cost and Schedule for the BC Expressway Extension.

Discussion was had regarding the Preliminary Design Cost and Schedule for the BC Expressway Extension.

VI. Reports

- A. Treasurer's Financial Report

Kaysie Stewart presented the monthly financial report.

- B. Engineering Report Regarding Maintenance, Construction & Extension.

Karen McKinnon presented the maintenance report.

C. Operation Manager Report regarding Transactions and Cybersecurity.

Alexandra Golden presented the monthly transactions report and provided an update on HCTRA's cybersecurity.

VII. Announcements

No announcements.

VIII. Requests for Future Agenda Items

Alex Golden discussed the December meeting and possible cancellation.

IX. Adjourn

The meeting was adjourned at 4:53 p.m.

Attest: *Alexandra Golden*
Alexandra Golden, Operations Manager