

Minutes of Annual Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in an Annual Meeting on Thursday, May 23, 2024, at 4:00 p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Vice-Chairman Stansel at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Tom Stansel	Vice-Chairman
Jimmy Brown	Vice-President
Henry Munson	Secretary
Brandon Dansby	Director

Except for Chairman Idoux, all of said Directors were present, thus constituting a quorum.

Also in attendance were:

Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Mary Shine	Attorney
Matt Hanks	County Engineer
Joniese Medine	Administrative Assistant
Jessica Romero	Auditor's Office
James Hernandez	Greenberg Traurig
Don Gonzales	Estrada Hinojosa
Keith Neshyba	HDR

III. Approve Minutes

- A. *Motion by Director Munson, Seconded by Director Dansby, to approve as presented the Minutes of the Regular Meeting held on April 25, 2024. Motion approved with all voting aye.*

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Payment of Bills.

Motion by Director Brown, Seconded by Director Munson, to authorize the payment of attached invoices. Motion approved with all voting aye.

- B. Discussion and possible action regarding resolution Authorizing Parameter Terms for Limited Contract Tax and Subordinate Lien Toll Road Revenue Bonds, the Sale and Delivery Thereof and the Execution of Documents and Approval of Certain Other Matters Relating Thereto.

Don Gonzales with Estrada Hinojosa presented financing considerations for BC Expressway extension design. Motion by Director Brown, Seconded by Director Munson, to authorize Parameter terms for Limited Contract Tax and Subordinate Lien Toll Road Revenue Bonds, the Sale and Delivery thereof and the Execution of Documents and Approval of Certain other matters. Motion approved with all voting aye.

- C. Discussion and possible action regarding BCTRA Bill Payment Policy.

Motion by Director Brown, Seconded by Director Dansby, to authorize the BCTRA Treasurer to pay bills for previously authorized expenses after review and recommendation by the BCTRA Secretary and either the BCTRA Operations Manager or the BCTRA Program Manager as long as the total is under \$50,000 per contract or PO, per calendar month. Any emergency over \$50,000 will be sent to Chairman for signature.

The Board hereby authorizes the BCTRA Treasurer to pay bills for previously authorized expenses associated with the BC Expressway Extension project after review and recommendation by BCTRA's GEC, the BCTRA Secretary, and the BCTRA Program Manager as long as the total is under \$100,000 per contract or PO, per calendar month.

- D. Discussion regarding toll rate

Discussion was held regarding the quarterly toll rate update given by Karen McKinnon.

VI. Reports

A. Treasurer's Financial Report

Review of the monthly financial report.

B. Report regarding Texas Transportation Commission and BTG

James Hernandez presented the update regarding the Texas Transportation Commission and BTG.

C. Engineering Report Regarding Maintenance, Construction & Extension

Karen McKinnon presented the engineering report.

D. Operation Manager Report regarding Transactions and Tolling News

Alexandra Golden presented the monthly transactions and Tolling News report.

VII. Announcements

Alexandra Golden informed the Board that there would be a BCTRA BOD Special Meeting on July 11, 2024.

VIII. Requests for Future Agenda Items

No request.

IX. Adjourn

The meeting was adjourned at 4:56 p.m.

Attest: *Joniise Medine*
Joniise Medine, Administrative Assistant