

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, February 22, 2024, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

| | | |
|----------------|----------------|-----------|
| Gary Idoux | Chairman | President |
| Jimmy Brown | Vice President | |
| Henry Munson | Secretary | |
| Tom Stansel | Director | |
| Brandon Dansby | Director | |

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

| | |
|------------------|--------------------------|
| Kaysie Stewart | Treasurer |
| Alexandra Golden | Operations Manager |
| Karen McKinnon | Program Manager |
| Mary Shine | Attorney |
| Matt Hanks | County Engineer |
| Joniese Medine | Administrative Assistant |
| Jessica Romero | Auditor's Office |
| Keith Neshyba | HDR |
| Wade Whitlow | KM&L |
| James Hernandez | Greenberg Traurig |

III. Approve Minutes

- A. *Motion by Director Stansel, Seconded by Director Munson, to approve as presented the Minutes of the Special Meeting held on January 22, 2024. Motion approved with all voting aye.*
- B. *Motion by Director Stansel, Seconded by Director Munson, to approve as presented the Minutes of the Regular Meeting held on January 25, 2024. Motion approved with all voting aye.*

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Payment of Bills.

Motion by Director Munson, Seconded by Director Dansby, to authorize the payment of the attached invoices. Motion approved with all voting aye.
- B. Discussion and possible action regarding FY 2023 Audit Report.

Wade Whitlow presented the FY 2023 Audit Report. Motion by Director Munson, Seconded by Director Brown to approve and accept the Audit Report for FY 2023. Motion approved with all voting aye.
- C. Discussion and possible action regarding engagement letter for FY2024 Audit Services.

Motion by Director Brown, Seconded by Director Dansby to approve engagement letter to obtain the services of KM&L for BCTRA's FY 2024 Audit, not to exceed \$18,000. Motion approved with all voting aye.
- D. Discussion and possible action regarding HB803 report.

Motion by Director Brown, Seconded by Director Stansel to approve HB 803 report. Motion approved with all voting aye.
- E. Discussion and possible action regarding engagement letter for legal services with Greenberg Traurig LLP.

Motion by Director Stansel, Seconded by Director Munson to approve agreement for legal services with Greenberg Traurig LLP, not to exceed \$50,000. Motion approved with all voting aye.

- F. Discussion and possible action regarding amending the FY 2024 Budget.

Motion by Director Munson, Seconded by Director Brown to approve amended budget for fiscal year 2024. Motion approved with all voting aye.

- G. Discussion and possible action regarding Cimplifi Statement of Work.

Motion by Director Brown, Seconded by Director Munson to approve Cimplifi Statement of Work, not to exceed \$50,000. Motion approved with all voting aye.

VI. Reports

- A. Treasurer's Financial Report

Kaysie Stewart presented the monthly financial report.

- B. Engineering Report Regarding Maintenance, Construction & Extension.

Karen McKinnon presented the engineering report.

- C. Operation Manager Report regarding Transactions.

Alexandra Golden presented the monthly transactions report.

VII. Closed Meeting

The Board entered closed session at 4:20 p.m. under Texas Gov't Code 551.071 to consult with its attorneys regarding Pulice Construction, Inc. The Board returned to open meeting at 4:29 p.m.

VIII. Announcements

March meeting we will plan to do Board of Director pictures.

IX. Requests for Future Agenda Items

No request.

X. Adjourn

The meeting was adjourned at 4:39 p.m.

Attest: Joniese Medine
Joniese Medine, Administrative Assistant