

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, October 24, 2024, at 4:00 p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Tom Stansel	Vice-Chairman	
Jimmy Brown	Vice-President	
Henry Munson	Secretary	
Brandon Dansby	Director	

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Matt Hanks	County Engineer
Mary Shine	Attorney
Joniese Medine	Administrative Assistant
Kaysie Stewart	Treasurer
Jessica Romero	Auditor's Office
Keith Neshyba	HDR
James Hernandez	Greenberg Traurig

III. Approve Minutes

- A. *Motion by Director Dansby, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on September 26, 2024. Motion approved with all voting aye.*

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Payment of Bills.

Motion by Director Brown, Seconded by Director Munson to authorize the Payment of attached invoices. Motion approved with all voting aye.

- B. Discussion and possible action regarding FY24 Budget.

Kaysie Stewart, presented the FY2024 Budget report.

Motion by Director Brown, Seconded by Director Munson to accept the FY2024 Budget report. Motion approved with all voting aye.

- C. Discussion and possible action regarding supplemental to Professional Services Agreement with Stantec Consulting Services, Inc. for BC Expressway Extension Level III Traffic & Revenue Study, Task 2-9: Assumption Development, Demographics Review, Modeling, Traffic and Revenue Forecasts, Sensitivities, Documentation, Financing Support, Project Management, Progress Meetings, Quality Assurance/Quality Control.

Motion by Director Munson, Seconded by Director Stansel to approve the supplement to the Professional Service Agreement for Stantec Consulting Services, Inc., not to exceed \$771,000 for the BC Expressway Extension Level III Traffic & Revenue Study:

2. Assumption Development

3. Demographics Review

4. Modeling

5. Traffic and Revenue Forecasts

6. Sensitivities

7. Documentation

8. Financing Support

9. Project Management, Progress Meetings, Quality Assurance/Quality Control (QA/QC)

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- D. Discussion and possible action regarding Professional Services Agreement with Aguirre & Fields as an engineering design firm on Segment 3 of the BC Expressway Extension Project.

Motion by Director Dansby, Seconded by Director Munson to approve the Professional Service Agreement with Aguirre & Fields as an engineering design firm on Segment 3 of the BC Expressway Extension Project not to exceed \$945,625.80.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- E. Discussion and possible action regarding Professional Services Agreement with AIG Technical Services, LLC as an engineering design firm on Segment 3 of the BC Expressway Extension Project.

Motion by Director Stansel, Seconded by Director Brown to approve the Professional Service Agreement with AIG Tech as an engineering design firm on Segment 3 of the BC Expressway Extension Project not to exceed \$718,931.00.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- F. Discussion and possible action regarding Professional Services Agreement with BGE, Inc. as an engineering design firm on Segment 1 of the BC Expressway Extension Project.

Motion by Director Brown, Seconded by Director Dansby to approve the Professional Service Agreement with BGE, Inc. as an engineering design firm on Segment 1 of the BC Expressway Extension Project not to exceed \$1,053,165.50.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- G. Discussion and possible action regarding Professional Services Agreement with R. G. Miller Engineers, Inc. as an engineering design firm on Segment 1 of the BC Expressway Extension Project.

Motion by Director Munson, Seconded by Director Stansel to approve the Professional Service Agreement with R.G. Miller Engineers, Inc. as a design firm on Segment 1 of the BC Expressway Extension Project not to exceed \$1,563,319.82.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- H. Discussion and possible action regarding Professional Services Agreement with Cobb, Fendley & Associates, Inc. as an engineering design firm on Segment 2 of the BC Expressway Extension Project.

Motion by Director Brown, Seconded by Director Munson to approve the Professional Service Agreement with Cobb, Fendley & Associates, Inc. as an engineering design firm on Segment 2 of the BC Expressway Extension Project not to exceed \$1,860,895.50.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- I. Discussion and possible action regarding Professional Services Agreement with GC Engineering, Inc. as an engineering design firm on Segment 1 of the BC Expressway Extension Project.

Motion by Director Dansby, Seconded by Director Munson to approve the Professional Service Agreement with GC Engineering, Inc. as an engineering design firm on Segment 1 of the BC Expressway Extension Project not to exceed \$382,010.00.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- J. Discussion and possible action regarding Professional Services Agreement with Gradient Group, LLC as an engineering firm for Utility Coordination on all Segments of the BC Expressway Extension Project.

Motion by Director Munson, Seconded by Director Dansby to approve the Professional Service Agreement with Gradient Group, LLC as an engineering firm for Utility Coordination on all segments of the BC Expressway Extension Project not to exceed \$241,946.50.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- K. Discussion and possible action regarding Professional Services Agreement with KCI Technologies, Inc. as an engineering design firm on Segment 4 of the BC Expressway Extension Project.

Motion by Director Stansel, Seconded by Director Dansby to approve the Professional Service Agreement with KCI Technologies, Inc. as an engineering design firm on Segment 4 of the BC Expressway Extension Project not to exceed \$894,370.94.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- L. Discussion and possible action regarding Professional Services Agreement with LJA Engineering, Inc. as an engineering design firm on Segment 3 of the BC Expressway Extension Project.

Motion by Director Munson, Seconded by Director Brown to approve the Professional Service Agreement with LJA Engineering, Inc. as an engineering design firm on Segment 3 of the BC Expressway Extension Project not to exceed \$1,493,009.60.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- M. Discussion and possible action regarding Professional Services Agreement with Othon Engineering as an engineering firm for all Signing of the BC Expressway Extension Project.

Motion by Director Dansby, Seconded by Director Munson to approve the Professional Service Agreement with Othon, Inc. as an engineering firm for all Signing of the BC Expressway Extension Project not to exceed \$837,752.00.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- N. Discussion and possible action regarding Professional Services Agreement with Pape-Dawson Engineers as an engineering design firm on Segment 2 of the BC Expressway Extension Project.

Motion by Director Brown, Seconded by Director Dansby to approve the Professional Service Agreement with Pape-Dawson Engineers as an engineering design firm on Segment 2 of the BC Expressway Extension Project not to exceed \$736,700.00.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- O. Discussion and possible action regarding Professional Services Agreement with TranSystems Corporation, dba TranSystems Corporation Consultants as an engineering design firm on Segment 2 of the BC Expressway Extension Project.

Motion by Director Munson, Seconded by Director Dansby to approve the Professional Service Agreement with TranSystems Corporation, dba TranSystems Corporation Consultants as an engineering design firm on Segment 2 of the BC Expressway Extension Project not to exceed \$484,322.00.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- P. Discussion and possible action regarding Professional Services Agreement with Volkert, Inc. as an engineering design firm on Segment 4 of the BC Expressway Extension Project.

Motion by Director Brown, Seconded by Director Stansel to approve the Professional Service Agreement with Volkert, Inc. as an engineering design firm on Segment 4 of the BC Expressway Extension Project not to exceed \$503,957.10.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- Q. Discussion and possible action regarding Professional Services Agreement with WSP USA, Inc. as the Engineering firm for ITS, SWPPP, and Lighting for all of the BC Expressway Extension Project.

Motion by Director Munson, Seconded by Director Stansel to approve the Professional Service Agreement with WSP USA, Inc. as an engineering firm for all ITS, SWPPP, and Lighting of the BC Expressway Extension Project not to exceed \$1,111,531.00.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

- R. Discussion and possible action regarding supplemental to Professional Services Agreement with HDR Engineering, Inc. for General Engineering Consulting (GEC) services for the BC Expressway Extension

Motion by Director Brown, Seconded by Director Munson to approve the supplement to the Professional Service Agreement HDR Engineering, Inc., for General Engineering Consulting (GEC) services for all of the BC Expressway Extension not to exceed \$2,829,793.75.

Hereby authorizing the Chairperson to sign said agreement. Motion approved with all voting aye.

VI. Reports

- A. Treasurer's Financial Report

Kaysie Stewart presented the monthly financial report.

- B. Report regarding Texas Transportation Commission and BTG

James Hernandez and Matt Hanks presented the update regarding Texas Transportation Commission and BTG.

C. Engineering Report Regarding Maintenance and Extension

Karen McKinnon presented the engineering report.

D. Operation Manager Report regarding Transactions and Collections

Alexandra Golden presented the monthly transactions report and an update on collections.

VII. Announcements

No Announcements.

VIII. Requests for Future Agenda Items

No request.

IX. Adjourn

The meeting was adjourned at 4:46 p.m.

Attest: *Joniése Medine*
Joniése Medine, Administrative Assistant